

Your behavioral health practice consultants

## Necessary Forms in Private Practice: Checklist

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## Key Forms to Have In Place When Starting up Include

- □ Intake Information
- Good Faith Estimate
- □ Informed Consent
- □ Informed Consent with Telehealth
- □ HIPAA and Acknowledgement Form
- □ Reduced Rate Form
- □ Exchange of Information

## **Other Forms You Might Need Include**

- □ Group Therapy Informed Consent
- □ Sample Business Associate Agreement (BAA)
- □ Audio/Video Recording form
- □ Child/Adolescent Informed Consent

*Member Note:* TPI members have access to our expanded guides. For more information about Necessary Forms be sure to check out our Tips Guide and Forms page with templates.

The practice of your dreams can be your reality. If you're looking for personalized guidance or more on this topic, consider a one-on-one consultation with a TPI consultant. Contact us at <u>support@thepracticeinstitute.com</u> to arrange a convenient time.

TPI members have access to our expanded checklists, guides, and tips; a free one-on-one consultation; access to our on-demand Answer Desk; and free small group discussions on a variety of practice needs. https://thepracticeinstitute.com/join-tpi/membership-options/

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